



**PRACTICUM EXTENSION APPROVAL  
FORM**

Form must be typed except for signatures

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_ **MI:** \_\_\_\_\_

**Student ID Number:** \_\_\_\_\_ **Year:** \_\_\_\_\_ **Fall/Spring/Summer**  
(Circle one)

**E-mail: (please print)** \_\_\_\_\_

Description of practicum:

---

---

---

---

---

---

---

---

Why is additional time needed beyond the 2 semesters that you were already enrolled into practicum?

---

---

---

---

---

---

---

---

It is the student's responsibility to drop the practicum in Gibson, or submit an add/drop form if Gibson is closed, and inform your department and Student Affairs ([sphtmstudentservices@tulane.edu](mailto:sphtmstudentservices@tulane.edu)) if the practicum will not be actively completed during an approved additional semester. Failure to complete practicum in an additional semester can result in not completing degree requirements. The Associate Dean of Student Affairs and Admissions will review for approval and provide electronic signature when the department submits this form to Student Affairs. An e-mail will be sent from Student Affairs advising whether additional time for practicum is approved or not approved.

<b>Student's Signature (required):</b>	<b>Date:</b>
<b>Advisor's Signature (required):</b>	<b>Date:</b>
<b>Department Signature (last signature required):</b>	<b>Date:</b>
<b>Associate Dean's Signature (required – Your department will submit for Dean's signature):</b>	<b>Date:</b>