



Curriculum Committee Meeting

Reynolds Conference Room-2401

October 5, 2022

9:00am- 11:00am

Zoom: <https://tulane.zoom.us/j/95434937094>

Minutes

Committee Members in Attendance:

Dr. Yaozhong Liu (YZ), BIOS Rep

Dr. Assafa Abdelghani (AG), ENHS Rep

Dr. Amanda Anderson (AA), EPID Rep and acting Chair on behalf of Dr. Felicia Rabito, CC Chair

Dr. Charles Stoecker (CS), HPAM Rep

Dr. Dominique Meekers (DM), IHSD Rep

Dr. Latha Rajan (LR), TRMD Rep

Kimberly Wallace, SGA Rep

Ex Officio and Advising Attendees:

Dr. Christine Arcari (CA), Sr. Associate Dean Academic Affairs

Katherine Andrinopoulos (KA), Director of Doctoral Programs

Committee Members Not in Attendance:

Dr. Felicia Rabito (FR), Curriculum Committee Chair

Dr. David Seal, SBPS Rep

Other Faculty in Attendance:

Mark Wilson

Kristefer Stojanovski

Berlin Londono

Maya Begaliev (MB) on behalf of David Seal, SBPS Rep

I. September 7, 2022, Curriculum Committee Meeting Minutes.

AG made a motion to approve, DM seconded the motion. All in favor. Motion carried by majority quorum; Latha Rajan was not present for vote.

II. Course Reviews

- a) SPHU 3560: Biological Basis of Disease** -- submitted for standard review. The Responsible Faculty is Mark Wiser. The peer reviewers are Assaf Abdelghani and Dominique Meekers.
 - i. AG commented that the course review was great and had no additional comments.
 - ii. DM commented that the learning objectives were requested to be added. This was done, no additional comments.



AG made a motion to approve, DM seconded the motion. All in favor. Motion carried by majority quorum; Latha Rajan was not present for vote.

- b) SPHU 3570: Introductory Microbiology** -- submitted for initial course offering. The responsible Faculty is Berlin Londono. The peer reviewers are Charles Stoecker and David Seal.
- i. CS commented in the original submission he suggested each learning objective should be associated with a single, signature assessment. The curve was not specified on the syllabus. He did not understand if there was a guaranteed median letter grade. A rubric was requested for the presentations to the syllabus. All comments were addressed, and the rubric was provided.
 - ii. MB (on behalf of David Seal) did not provide additional comments.

CS made a motion to approve, DM seconded the motion. All in favor. Motion carried by majority quorum; Latha Rajan was not present for vote.

- c) TRMD 7180: Immunoparasitology** – submitted for standard review. The responsible faculty is Berlin Londono. The peer reviewers are Assaf Abdelghani and Yaozhong Liu.
- i. AG 3 comments included adding table, providing a copy of student evaluations, and the change from 3 credit hour to 2 credit hour course.
 - ii. YZ added it was a great course. Minor comments included aligning the components of the Assessment of Learning and Grading Policy/Scale in the signature assessment/activity. In addition to a discrepancy in class time-- the class time in the syllabus is 10:00-11:45am and the Tulane Course Schedule website, it is 10:00-11:40am. All comments were addressed.

YZ made a motion to approve, DM seconded the motion. All in favor, motion carried unanimously.

- d) SBPS 7100: Public Health Policy & Practice** – submitted for standard review. The responsible faculty is Kristefer Stojanovski. The peer reviewers are Amanda Anderson and Latha Rajan.



- i. LR's minor comments included: reducing the characters for the title of the course, correction of semester of offering, modifying course description, adding note to evaluations that this is new to the DrPH program and has been offered by another instructor. LR's major comments included: changes to the learning objectives having one of Bloom's verbs, choosing one signature activity/assessment that best matches that each learning objective. LR requested a rubric to be submitted, and the removal of the C+ and C-. LR questioned the course level since this is part of the DrPH program.
- ii. AA agreed with LR's comments and included: suggestion to reduce learning objectives to one verb per objective and one signature assessments per learning objective, course description listed in review and syllabus are different. The syllabus and course review form contain the same description, but the syllabus has 2 additional sentences; CA confirmed this is ok.
- iii. CS commented that this course has similar learning objectives in several courses in HPAM department. CS added he is not overly concerned with course overlap in HPAM. The course appeared to overlap Mark dal Corso's offering of the course, required for MPH program, but should not since it is an advanced level course.
- iv. Things to consider: 1. SBPS 7100 is required for the DrPH in Leadership, Equity and Advocacy and is a required (elective) for the MPH in Social, Behavioral, and Population Sciences. Changes made to SBPS 7100 apply for both degree programs. Is SBPS prepared to teach Kristofer's version of this course in both the 8-week and 16 -week formats, multiple times per year? 2. The learning objectives for SBPS 7100 have been elevated. Consideration needs to be given to changing the course number from the 7000 to 8000 level. Having this course at the 8000 level would be more appropriate for the DrPH students, but not appropriate for a master's level required (elective) course. Based on points 1 and 2 above, is it a better solution to create a second course for the DrPH program, separate from the currently existing course? The new course would be at the 8000 level. A concern raised from the CC is Kristofer's version of the course and the original SBPS 7100 course may have too much overlap. Without



following the constraints of this course to meet the needs of MPH students can Kristofer create a new course for the DrPH students that does not overlap the original course? Finally, a concern was raised that since this is a policy course the dept letter should be HPAM and not SBPS. This is a discussion that needs to take place between Gretchen Clum (SBPS Chair) and Lizheng Shi (HPAM Chair). There are examples of other policy courses not listed as HPAM, and epidemiology courses not listed as EPID. The goal is transparency and agreement between the department chairs for the course in question on how the course should be labeled. Of note, faculty are not restricted to teach a course only in their department, an HPAM faculty and teach an SBPS course and vice versa. Option 1-- Keep Mark's version of the course (this does not align with DrPH competencies). Kristofers' version of the course would not be offered. Option 2-- Changing to Kristofer's version of the course (designed to align with DrPH competencies, but perhaps no longer serving the needs of the MPH). Mark's version of the course would not be offered. Option 3-- Creating a new course for the DrPH, distinct from Mark's version of the course. Marks' version of the course would be offered, and Kristofer would also offer a new course that is deemed to no overlap Marks' version.

AA made a motion to table, LR seconded the motion. All in favor. Motion carried unanimously.

e) ENHS 6700: Principles of Safety – tabled from September CC meeting; submitted for standard review. The responsible faculty is Mark Wilson. The peer reviewers are Yaozhong Liu and Latha Rajan.

- i. Mark Wilson updated the syllabus template and made edits according to YZ 's suggestions.
- ii. YZ added in Week 8 of the original syllabus there was no live session. Mark Wilson made the update.
- iii. LR added all comments were addressed and there was no additional feedback.

LR made a motion to approve. YZ seconded the motion. All in favor. The motion was carried unanimously.



III. New Business

- a. Proposed SOPA MPA Public Health Concentration
 - i. CA explained to the committee this vote is for the approval of 12 credit hours— one third of the MPA requirements.
 - ii. DM suggested bringing the Public Health certificate back. CA explained she would like to do this, but this will not be helpful for the SOPA students. Certificates are not eligible for federal financial aid.
 - iii. LR questioned the tuition. CA explained the tuition will follow the student's home. CA suggested a MOU with SOPA for tuition-share.

CC agreed with the Proposal for SOPA MPA PH courses pending proposal for SPHL 6020 Challenge Exam waiver policy and MOU with SOPA for tuition share. All in favor. Motion carried unanimously.

- b. Curriculum Committee Policies & Procedures
 - i. The CC recalled revising Policies & Procedures at 2019 retreat. There is an edited version of the document. The edited version should be reviewed and edited if necessary.

Next CC meeting, Wednesday, November 2, 2022, in Reynolds Conference Room, TDW Room 2401.