

Curriculum Committee Meeting
Reynolds Conference Room-2401
January 11, 2023
10:00am- 12:00pm
Zoom: <https://tulane.zoom.us/j/95434937094>

Minutes

Committee Members in Attendance:

Dr. Felicia Rabito, CC Chair (also serving as EPID representative on behalf of Dr. Amanda Anderson)
Dr. Yaozhong Liu (YZ), BIOS Rep
Dr. Assafa Abdelghani (AG), ENHS Rep
Dr. Charles Stoecker (CS), HPAM Rep
Dr. David Seal (DS), SBPS Rep
Dr. Latha Rajan (LR), TRMD Rep

Ex Officio and Advising Attendees:

Katherine Andrinopoulos (KA), Director of Doctoral Programs (also serving as IHSD representative on behalf of Dr. Dominique Meekers)

Committee Members Not in Attendance:

Dr. Amanda Anderson, EPID Rep
Dr. Dominique Meekers, IHSD Rep
SGA Representative

Other Faculty in Attendance:

Eva Silvestre
David Hotchkiss
Mark Vanlandingham
Eric Dumonteil

- I. **December 7, 2022, Curriculum Committee Meeting Minutes.** DS made a motion to approve, LR seconded the motion. All in favor; motion carried unanimously.

- II. **Course Reviews**
 - a. **TRMD 8080: Large Dataset Management and Sequencing: Part I** submitted for standard course review by Eric Dumonteil. The peer reviewers are Dominique Meekers and David Seal.
 - i. David Seal comments included this is the 1st part of a 2-part course—it is a lab-based course that is well written. The grading rubric was good for the major project except the scores were weighted incorrectly. This was updated by the instructor. The hope is to eventually make this course a doctoral requirement. In addition to the minor changes to the course, there was also a name change.
 - ii. KA (on behalf of DM) comments included this was a well put together course that students will benefit a lot from. It is a lab-based course, so the enrollment is typically small, but it contains critical information for the department. DM's comments included changes to point values in grading rubric.
 - iii. FR (on behalf of AA) added the title was misleading because it was a specific type of analysis. These changes were addressed in the most recent materials uploaded to BOX.

DS made a motion to approve, KA seconded the motion. All in favor; motion carried unanimously.

- b. **TRMD 8090: Large Dataset Management and Sequencing: Part II** submitted for standard course review by Eric Dumonteil. The peer reviewers are Dominique Meekers and David Seal.
 - i. DS updated there is a change in title of this course as well. The critiques of TRMD 8090 were the same as TRMD 8080-- in terms of the grading rubric and some minor editing that has since been addressed. This course will eventually become a doctoral requirement instead of an elective.
 - ii. KA (on behalf of DM) the same comments as TRMD 8080 and all were addressed.

DS made a motion to approve, KA seconded the motion. All in favor; motion carried unanimously.

- c. **IHSD 6240: Health Problems of Developing Societies** submitted for standard review by Mark Vanlandingham and Katherine Andrinopoulos. The peer reviewers are Amanda Anderson and Yaozhong Liu.
 - i. YZ noted there are a lot of guest speakers and asked the instructor(s) to elaborate on this. There are 15 faculty members from other departments who contribute to the second part of the classes. YZ suggested listing the faculty as co-instructors.
 - ii. Dr. Vanlandingham added he and Dr. Andrinopoulos are the only 2 instructors on the course. Sometimes, 2 guest speakers may come to discuss their contribution to the program, their research and courses, and the opportunities for RA-ships, etc.
 - iii. KA added they bring in guest speakers to introduce master's students to the breadth of the field. These guest speakers are experts in a field that students may be interested in entering. The course contains sustainable development goals and reinforcing concepts around fitting in the political economy lens.
 - iv. AG questioned possible overlap with guest speakers. KA added she and Dr. Vanlandingham do pre-work with the guest speakers. There are also discussion posts and other active engagement with materials that instructors are using as background documents.
 - v. KA added in addition to the standard review, the course is being changed from 2 credits to 3 credits.

FR made a motion to approve, YZ seconded the motion. All in favor; motion carried unanimously.

III. Program Review

- a. **IHSD MPH program review** submitted for standard review according to new guidelines for MPH plan of study. The responsible faculty is Eva Silvestre. The peer reviewers are Charles Stoecker and Latha Rajan. **The IHSD MPH program review was modified to fit the new MPH format for SPHTM.** The main changes to the program include the
 - 1. Adding the interprofessional education requirement
 - 2. Making the APE, ILE, and interprofessional education requirement one credit each (effective for Fall 2024)
 - 3. Updated course numbers for former GCHB courses.
 - 4. Updating faculty members in IHSD
 - 5. Updating program data
 - 6. Per guidelines provided in CA's pre-review, an update to verbs using Bloom's taxonomy to match master's level competencies. (See IV. Guidelines)
- ii. CA added there were 3 competencies that needed to be updated. 1 competency was on level 2-- which is too low; and 2 competencies were level 6 which were too high for a master's level program. The verbs were adjusted to satisfy the new guideline from program reviews.
- iii. The new guidelines are that undergrad reviews should reach levels 1 and 2; master's degree should reach levels 3 and 4; Doctoral degree should reach levels 5 and 6. CS asked if the new guidelines apply to course reviews. CA confirmed this applies to

program reviews. However, we should not expect to see any graduate level courses using level 1 and 2 verbs.

- iv. LR's comments included in the required courses, there is an option, IHSD 6200 or TRMD 6200. In the mapping to the competencies only TRMD 6200 was originally mapped. IHSD 6200 was suggested to be removed. IHSD 6240 was marked with an asterisk, pending approval (approved in today's CC mtg) a note was requested to be added in case this was not approved; this was updated. Listed in additional program requirements, it was suggested to add APE instead of Practicum; this was updated. The percentage of graduating students was updated. TRMD 6200 listed a pre-req SPHL 6080 which is listed in the most recently approved CC review form; LR will follow up with TRMD department regarding this.
- v. No comments from CS.

LR made a motion to approve. CS seconded the motion. All in favor; motion carried unanimously.

IV. New Guidelines

- a. CA updated guidelines for using Bloom's taxonomy for program reviews:
 - i. Undergraduate verbs should reach levels 1 and 2.
 - ii. Master's verbs should reach levels 3 and 4.
 - iii. Doctoral verbs should reach levels 5 and 6.
- b. When a course is approved with minor changes, revised materials must be submitted within 1 week. If the materials are not submitted within 1 week, Dr. Rabito should be notified, and she will work with the faculty of record. LR suggested sending CC notes with deadline to the faculty of record immediately following the meeting and copying Dr. Rabito.

Next CC meeting will be held on Wednesday, February 1, 2023, 10am-12pm in Reynolds Board Room.