**COURSE CHANGE FORM**

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| **Date:** | **Current Course Abbreviation(s)/Number(s):** |
| **Department:** | **Current Course Name:** |
| **Type of course:**  (Core/Foundational, Required Program, Free Elective, Specify other) | **Name, degree, rank of primary faculty on record:** |
| **Last Course Review Approval Date:** | **Person completing the form:** |
| **Program(s) for which this course is required:** | **Curriculum Committee Rep:** |
| **Courses for which this is a pre- or co-requisite:** |  |

**Use this form to record the following changes to courses in the WSPH curriculum:**

Change of instructor, semester, deletion of electives, minor edits to course description for clarity/style, typographical errors, correction to catalog/website language for clarity (no change in meaning), change of elective options with no change to required courses, and alignment of course codes/titles with other systems (e.g., Banner). Signed curriculum records are the definitive source for course and program information of any kind and should therefore be updated as necessary for the web, Banner, SOPHAS, publications and syllabi. **All other requests require full CC review.**

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| **Type of Course Change** | **From** | | | **To** | | | **Explanation** | |
| (i.e. minor edit to course description) | (i.e.) This course covers the elementary concepts and applications for mapping using the ArcGIS software.  The course focuses on a wide variety of public health applications and is applicable to virtually all academic and professional settings where mapping is used.  Each lecture begins with a PowerPoint presentation to introduce fundamental mapping concepts and is followed with in-class exercises to reinforce hands-on application.  Two in-class, paper-based exams are given to monitor and assess students’ understanding of the course concepts. | | | (i.e.) The course focuses on a wide variety of public health applications and is applicable to virtually all academic and professional settings where mapping is used.  Each lecture begins with a PowerPoint presentation to introduce fundamental mapping concepts and is followed with in-class exercises to reinforce hands-on application.  Two in-class, paper-based exams are given to monitor and assess students’ understanding of the course concepts. | | | (i.e.) Needed to shorten the description to meet the minimum word criteria of 120. | |
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**Department Chair – Date** **Instructor of Record – Date** **Curriculum Committee Rep – Date**

(for elective courses)

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**Program Director – Date Senior Associate Dean OAA – Date Curriculum Committee Chair - Date**

(for program courses)(for program courses)

**Please email completed form to** [**sphtmcurriculum@tulane.edu**](mailto:sphtmcurriculum@tulane.edu) **once all appropriate signatures are received.**