



Curriculum Committee Meeting

December 19, 2023

8:30am-10:30am

Zoom:

<https://tulane.zoom.us/j/95434937094?pwd=ck9PL042MVVpS0dkUWZFNlh4bzZLUT09>

Minutes

Committee Members in Attendance: Dr. Felicia Rabito (FR), CC Chair; Dr. Yaozhong Liu (YZ), BIOS Rep; Dr. Stephen Murphy (SAM), ENHS Rep; Dr. Aaron Hoffman (AH), EPID rep; Dr. Dominique Meekers (DM), IHSD Rep; David Seal (DS), SBPS Rep; Dr. Sarah Michaels (SRM), TRMD Rep

Ex Officio and Advising Attendees:

Dr. Christine Arcari (CA), Sr. Associate Dean for Academic Affairs, Dr. Katherine Andrinopoulos, Susan Cantrell

Other Faculty in Attendance:

Lizheng Shi (LS) on behalf of Mark Diana, HPAM rep, Arti Shankar

Not in Attendance:

Dr. Mark Diana, Emma Holsberg/Akilesh Kandregula, Lauren Dunaway, Joseph Keating

I. **November 21, 2023, Curriculum Committee Meeting Minutes**

- i. DM moved to approve. YZ seconded the motion. AH and SAM abstained. Motion carried by majority quorum.

II. **Curriculum Review**

A. **Course Reviews**

- a) **SPHU 3360: Public Health Nutrition** submitted by Lauren Dunaway for initial offering in Fall 2024. This is a required course for the Undergraduate PH Nutrition Minor that will be reviewed today. The peer reviewers are **Mark Diana** and **Dominique Meekers**.

- i. DM noted that the catalog description appears to be more than 120 words.
- ii. DM mentioned in the *Course Restrictions* (regarding who is eligible to take the course) -- the CIM submission is different than the Step 1 form.
- iii. DM recommended modifying the title of the course. The CC agreed. It is not apparent to the CC how this course differs from other nutrition courses that are offered.



- iv. LS noted there is a minor format change to page 3 of the syllabus, to include a space in the words *10% of the grade*.
- v. CA recommended that since this is a 3000-level course, Lauren should use Levels 1-3 (max Level 4) of Bloom's taxonomy and to make the following changes to the LOs in the syllabus and CIM submission:
 - 1. In LO5, it was suggested to change "evaluate" to "examine".
 - 2. In LO6, it was suggested to remove "critically assess". It is also suggested to change "propose" to "prepare, produce, or develop".

DM moved to approve with minor changes; SAM seconded the motion. DS abstained; motion carried by majority quorum.

b) SPHU 4310: Nutrition Education and Communication submitted by Lauren Dunaway for initial offering in Fall 2024. This is a required course for the Undergraduate PH Nutrition Minor that will be reviewed today. The peer reviewers are **Yaozhong Liu** and **Stephen Murphy**.

- i. SAM questioned the usage of Blooms in the LOs. Initially SAM suggested reordering the LOs since higher LOs were listed in the 2nd week of the course. After reviewing, it appears that the verbs need to be updated to 4000-level course verbs.
- ii. AH noted that this course was reviewed by Epidemiology to ensure there was no overlap.
- iii. Since this is a 4000-level course, the CC suggests using Levels 1-4 of Bloom's taxonomy and have asked that the following changes are made to the LOs in the syllabus and CIM submission:
 - 1. In LO4, the CC suggested to change "evaluate" to "examine".
 - 2. In LO5, the CC suggested changing "design" to "develop".
- iv. YZ suggested that rubrics of various kinds be provided to fit the different kinds of activities and assessments (e.g., social media post, questions/taking points for a media interview, opinion piece, etc.). The



provided rubric in the Syllabus should be more descriptive for students.

YZ made a motion to table due to the many changes; SAM seconded the motion. DS abstained; motion carried by majority quorum.

- c) **HPAM 6300: Data Visualization and Communication** submitted by Lizheng Shi for final course review. The initial offering of this course was Spring 2022. The peer reviewers are **Aaron Hoffman** and **Sarah Michaels**.
- i. AH noted that the residential and online offerings are consistent with the exception of the assessment/grading policies, largely in the distribution of grading. AH added in the Learning Objectives section of the syllabus, there is an asterisk near "Competency addressed*". AH suggested removing the instructions and filling in this area with the relevant text. In LO1 competency, *Course Structure* and in *Description of Assignments* there were minor typos that were updated. In the catalog description, there is a reference to "Excel" that was outdated, and this was updated.
 - ii. SRM added in the online syllabus *Description of Required Assignments, Projects, Discussions, Activities* it is listed as "Examinations" but there is only one exam.
 - iii. SRM suggested modifying language in *Course Structure* rather than saying "Asynchronous means that things are happening at different times each week". SRM also suggests modifying language under *Required Technology* "Students will be required to make use of a laptop. CA suggested removing this sentence.

AH made a motion to approve with minor changes; SRM seconded the motion. DS abstained; motion carried by majority quorum.

B. Program Reviews

- a) **MPH in Biostatistics** submitted by John Lefante. The peer reviewers are **David Seal** and **Aaron Hoffman**.
- i. AH questioned the ILE placement in the model schedule.



- ii. CA noted that the ILE should be listed in the last year, not the 1st year of the model schedule. Also, the IPE should be listed in the 1st year of the model schedule.
- iii. Due to the ILE not being developed, FR moved to table the program review until further notice.

b) **Minor in Public Health Nutrition** (Undergraduate PH program) submitted by Lauren Dunaway for Fall 2024 initial offering. This was reviewed at the November CC meeting and approved with minor revisions. Lauren Dunaway submitted an update to the Program Learning Outcomes, requiring a full re-review. The peer reviewers are **Yaozhong Liu and Mark Diana**.

- i. Due to approval status of SPHU 3360 and SPHU 4310, PH Minor in Nutrition has been tabled until further notice.